

TC,DC及水貨 商品檢查及警告標示貼紙作 業指引

警告 / WARNING

CHOKING HAZARD: Small parts - Not suitable for children under 3 years old
窒息危險：內有小配件，不適合三歲以下兒童使用

僅供18歲或以上人士專用，此置於兒童不可觸及處
Only for people aged 18 or above and keep out of reach of children
僅供外部使用，不可食用

Only for external use and inedible
請勿把產品靠近火源，不要存放在高溫潮濕的地方，以及避免陽光直射。
Keep the product away from fire, do not keep in a hot and humid places and avoid direct sunlight.

使用此產品前，請完全拆去此產品的包裝。
Please remove all packaging materials before use.

因印刷關係，圖片中顯示的顏色可能會與實際商品出現偏差。
Due to printing reasons, the color shown in the picture may differ slightly from the actual product.

Distributed by: Pan Pacific Retail Management (HK) Co., Ltd.
Address: Unit 2107, 21/F, Mira Place Tower A, No.132 Nathan Road,
Kowloon, Hong Kong.

一、目的

- 確保所有上市商品符合香港法例對警告標示之中、英文要求
- 制定標準化作業流程，減少犯法風險並提升執行效率

二、適用範圍

- 所有店舖（TC, DC及水貨商）收到貨品
- DM／SV 每週例行抽檢不同分類分類商品

二、適用範圍

- 所有店舖（TC, DC及水貨商）收到貨品檢查
- DM／SV 每週例行抽檢不同分類分類商品



三、相關法例與要求

- 按《商品說明條例》、消防（液化石油氣）規例等規定，標示需包含：
 - 中、英文警告文字
 - 圖示（如危險符號）
 - 字體大小、顏色對比須清晰可見

常見警示分類：

- 易燃
- 易爆
- 有毒
- 電器安全
- 兒童不宜
- 清潔用品
- 只供外用
- 廚房用品
- 玩具
- 寵物用品
- 寵物用品
- 成人商品

收貨出場前檢查

- 貨到時由店舖主管或指定員工：
 - 開箱檢視所有商品包裝
 - 檢核是否已印製或貼有中、英文警告標示
 - 如沒有貼有製補貼

沒有中英文警告標示



2. 警示標示製作與補貼

- 跟根公司的警示標示指引文件” H&B Dept Caution Label Masterlist (Updated on 20201005) 1.pdf
 - 文件Living Dept Caution Label Masterlist (Updated on 20210414) 1.pdf
- 跟據以上文件指引,由店舖自行列印補貼

Department	Item Categories	Caution Statement	Label Format	Label Size
Living	玩具 Toys	CHOKING HAZARD: Small parts - Not suitable for children under 3 years old 窒息危險: 內有小配件, 不適合三歲以下兒童使用 切勿將產品放在嘴裡, 以免發生窒息危險。 文給兒童之前, 請先移除所有標籤及包裝。 Remove all tags and packages before giving to children. 產品可能含有尖銳零件, 請小心處理和存放, 以免發生危險。 Product may contain sharp parts, please handle and store carefully to avoid danger. 請把產品遠離火源 Keep the product away from fire.	警告 / WARNING CHOKING HAZARD: Small parts - Not suitable for children under 3 years old 窒息危險: 內有小配件, 不適合三歲以下兒童使用 切勿將產品放在嘴裡, 以免發生窒息危險。 文給兒童之前, 請先移除所有標籤及包裝。 Remove all tags and packages before giving to children. 產品可能含有尖銳零件, 請小心處理和存放, 以免發生危險。 Product may contain sharp parts, please handle and store carefully to avoid danger. 請把產品遠離火源 Keep the product away from fire.	Large
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成人用品 Adult Products		僅供18歲或以上人士專用 Only for people aged 18 or above 置於兒童不可觸及處 Keep out of reach of children 僅供外部使用 Only for external use 請勿把產品靠近火源, 不要存放在高溫潮濕的地方, 以及避免陽光直射。 Keep the product away from fire, do not keep in a hot and humid places and avoid direct sunlight. 使用此產品前, 請完全拆去此產品的包裝。 Please remove all packaging materials before use. 因印刷關係, 圖片中顯示的顏色可能會與實際商品出現偏差。 Due to printing reasons, the color shown in the picture may differ slightly from the actual product.	警告 / WARNING CHOKING HAZARD: Small parts - Not suitable for children under 3 years old 窒息危險: 內有小配件, 不適合三歲以下兒童使用 切勿單獨由孩童使用 Never use the product by children alone 使用此產品前, 請完全拆去此產品的包裝。 Please remove all packaging materials before use. 為防火災事故, 請把產品遠離火源, 切勿將其存放在高溫潮濕的地方, 並避免陽光直射。 In order to prevent the fire accident, keep the product away from fire. Never store in a hot and humid place, and avoid direct sunlight. 請勿把產品掉在地上或強烈撞擊它, 否則產品有可能出現故障。 Do not drop the product on the ground or hit it with a strong impact. Otherwise, the product may malfunction. 如產品已變形或損壞, 請勿擅自修理或修改產品, 並停止使用。 If the product is deformed or damaged, please do not repair or modify it, and discontinue use. 請勿將產品用於預定目的以外的用途。 Do not use the product for anything other than its intended purpose. 萬一不慎吞下零件或電池, 將會對身體造成傷害, 因此請立即就醫。 If accidentally swallow the part or battery, it will be harmful to the body, so please consult a doctor immediately. 如長時間不使用此產品, 請取出必要的電池並將其放在兒童接觸不到的地方。 If you do not use the product for a long time, remove the necessary batteries and keep it out of the reach of children.	Large
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4. 上架前最終確認

- DM或SV於上架前再次確保商品「貼標情況」



5.例行抽檢機制

項目	頻率	執行人員	檢查內容	後續處理
店舖現場抽檢	每週一次	DM / SV	- 隨機抽查5–10件不同類別商品的貼標情況 - 核對中英文文字、清晰度、完整性	- 合格 - 不合格：當場要求補貼